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Harris County Appraisal District  
Information & Assistance Division  
P.O. Box 922010  
Houston TX 77292-2010  
**FORM 25.25(b)RP (04/20)**

## REQUEST TO CORRECT NAME OR ADDRESS ON A REAL PROPERTY ACCOUNT

Account Number: \_\_\_\_\_

Search

Tax Year: \_\_\_\_\_

**Instructions**

You may use this form to ask the Harris County Appraisal District to correct the owner's name or the mailing address on a real property account. After completing the form mail it back to the Harris County Appraisal District at the address above. If you are delivering this form bring it to our Information & Assistance Division located at 13013 Northwest Fwy. If you have any questions, please call (713)957-7800

**Please Print or Type all Information**

<b>1. Type of Request</b>	<input type="checkbox"/> Change to new owner* <span style="margin-left: 200px;"><input type="checkbox"/> Correct error in existing owner's name</span> <input type="checkbox"/> Update or correct owner's mailing address <span style="margin-left: 150px;"><input type="checkbox"/> Update or correct property location address</span>
<p>*If requesting a change or correction in ownership, please attach copy of deed or other evidence of title, such as a closing statement or other supporting documentation to this form.</p>	

<b>2. Ownership Information</b>	Owner's Name		
	Mailing Address		
	City	State	Zip Code
	Daytime Telephone (area code and number)	Evening Telephone (area code and number)	

<b>3. Property Description</b>	Legal Description	Purchase Date (if applicable)	
		From Whom Purchased	
	Property Location Address	Acreage or Square Footage	
	City	State	Zip Code

<b>4.</b>	<input type="checkbox"/> If you did not purchase entire tract currently shown on HCAD records, please check here. <b>You must submit a copy of your deed with this form for these changes to be made.</b>
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<b>5. Affirmation</b>	I am the property owner or authorized representative of the property described above and request the Harris County Appraisal District to correct its records to reflect the information listed above.	
	Signature _____	Date _____
	Printed Name _____	Title _____

**Any person who makes a false entry upon the foregoing record may be subject to one of the following penalties:**  
 1) confinement in jail for a term up to 1 year or a fine not to exceed \$3,000 or both such fine and imprisonment;  
 2) confinement of up to 1 year in a community correctional facility; 3) imprisonment of not more than 10 years and/or a fine of not more than \$10,000 or both such fine and imprisonment as set forth in Section 37.10, Penal Code.