

Harris County Appraisal District
 Personal Property Division
 P.O. Box 922007
 Houston TX 77292-2007
FORM 25.25(b)PP (12/10)

REQUEST TO CORRECT NAME OR ADDRESS ON A BUSINESS PERSONAL PROPERTY ACCOUNT

Account Number: _____

Tax Year: _____

Instructions

You may use this form to ask the Harris County Appraisal District to correct the owner's name or the mailing address on a business personal property account. After completing the form mail it back to the Harris County Appraisal District at the address above. If you are delivering this form bring it to our Information & Assistance Division located at 13013 Northwest Fwy. If you have any questions, please call (713)957-7800

Please Print or Type all Information

1. Type of Request	<input type="checkbox"/> Add new ownership information	<input type="checkbox"/> Correct error in existing owner's name
	<input type="checkbox"/> Update or correct owner's mailing address	<input type="checkbox"/> Update or correct property location address Date address changed: _____
	<input type="checkbox"/> Current Year correction	<input type="checkbox"/> Prior Year Correction for years _____

2. Ownership Information	Owner's Name
	Business Name (if different)
	Mailing Address
	City State Zip Code
	Telephone (area code and number)

3. Property Description	Property Address:	
	Date Purchased (if applicable)	HCAD Account No.:
	From Whom Purchased	

4. Affirmation	I am owner of the property described above and request the Harris County Appraisal District to correct its records to reflect the information listed above.	
	Signature _____	Date _____
	Printed Name _____	Title _____

Any person who makes a false entry upon the foregoing record may be subject to one of the following penalties:
 1) confinement in jail for a term up to 1 year or a fine not to exceed \$3,000 or both such fine and imprisonment;
 2) confinement of up to 1 year in a community correctional facility; 3) imprisonment of not more than 10 years and/or a fine of not more than \$10,000 or both such fine and imprisonment as set forth in Section 37.10, Penal Code.